



Media Retention Statement:

By signature below I certify that due to sensitive data resident on the Hard Disk Drive(s) (HDD) or Solid State Drive(s) (SSD) in use by this agency. Disk drives may not be removed from this site. When a Disk drive or appliance requires replacement under warranty, this Statement of Retained Materials having all of the information inserted and signed by the designated personnel will serve, as evidence of the disposition of the retained media resides with Agency /Company below.

I certify that the drive(s) listed below have been retained and verify that all of the following apply:

1. The agency or contractor owns the drive(s)
2. The agency is unable to return the drive(s) due to classified information stored on the drive(s)
3. The drive(s) have been replaced by Intel for reasons that are covered under warranty

Contact: * _____

Title: * _____

Phone: * _____

Email: * _____

Department: * _____

Agency/ Company: * _____

Signature: * _____

Date: * _____

Replacement incident type: (Please check one that applies) *

- Individual drive(s) only
- Full system replacement

Manufacturer:	Drive Serial No.	Part No.	Service Request No.

Note: Drive information is required, additional drive listings can be appended
***Required information**

RETURN INFORMATION:

Please email this completed form to: intelreturns@onprocess.com

For Intel Security use:

Appliance SN#: _____

Appliance Return Tracking#: _____